

**CITY OF EDMUNDSON**  
**4440 Holman Lane**  
**Edmundson, Missouri 63134**  
**(314) 428-7125 ext 116**

Application for Park Reservation Permit

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Copy of ID \_\_\_\_\_ Verify Occupancy for residents \_\_\_\_\_

**Is requesting use of: (Circle One)**

**GAZEBO #1 – Has electric; 4 picnic tables & B-B-Q Pit**

**GAZEBO#2 – Has electric; 2 picnic tables & B-B-Q Pit**

**GAZEBO #3 – No Electric; 2 picnic tables & B-B-Q Pit**

**PAVILION – Has electric; 8 picnic tables & B-B-Q Pit**

Date of Event \_\_\_\_\_ Beginning @ \_\_\_\_\_ & Ending at \_\_\_\_\_.

Subject to revocation for violating any of the following City rules or ordinances (see attached).

The City of Edmundson is not liable for bodily injury or items lost or stolen.

**Surveillance cameras are throughout the park.**

**Will there be any alcohol? \_\_\_\_\_ NOTE: Sale of Alcohol is prohibited. NO GLASS CONTAINERS**

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

**\_\_\_\_\_ I acknowledge I am required to be present the entire time of rental and must produce ID to park ranger(s) if asked.**

**\_\_\_\_\_ I acknowledge I will forfeit my deposit for any damage done and/or any trash/garbage left behind and or not being present the entire time of rental.**

\_\_\_\_\_  
Approved by City Clerk

\_\_\_\_\_  
Date

Deposit Paid on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Receipt # \_\_\_\_\_ \$ \_\_\_\_\_

Deposit Refunded on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Check # \_\_\_\_\_ \$ \_\_\_\_\_

City of Edmundson Park/Pavilion Rules and Regulations

Park hours are: 6:00 AM – 9:00 PM

The facilities are available on a first-come, first-served basis and no person or group may exclude others from using the same facility unless a permit for exclusive use has been granted.

A permit is required in order for a group of ten (10) or more persons to use the pavilions, B-B-Q Pits or picnic tables for any purpose not directly related to recreational use of the park (such as a birthday party, celebration of an event, taking of photographs).

**Residents** may reserve and apply for a permit no more than sixty (60) days prior to the date of proposed reservation. A \$50.00 deposit for damage/clean up fee required upon application; which will be refunded within 10 days from the event if there is no damage noted and all the trash and debris is placed in proper receptacles. **You are required to pick up your deposit check at City Hall.**

Non-residents may reserve and apply for a permit no more than thirty (30) days prior to proposed reservation. A \$175.00 deposit for damage/clean up fee is required. \$100.00 will be refunded within 10 days from event if there is no damage noted and all the trash and debris is placed in proper receptacles. **You are required to pick up your deposit check at City Hall.**

**\_\_\_\_\_ I acknowledge If I cancel or reschedule less than 30 days prior to the event I will forfeit the \$75.00 rental fee.**

Alcoholic Beverages allowed by special permit – Park Reservation.

Sale of alcohol is prohibited.

No glass containers.

Ball playing not allowed in pavilions, gazebos, and or on stage. Ball playing must be in open field area.

No Littering.

No burning except in proper B-B-Q grills or pits.

No climbing on pavilions, gazebos, and or stage walls.

Proper dress attire required on splash pad.

No changing into swimsuits or dry clothing in public. Restrooms are provided.

Bicycles, roller blades, roller skates, skateboards, and scooters are prohibited in gazebos, pavilions, and or stage.

Disorderly conduct prohibited.

All dogs and cats must be properly vaccinated and must remain on a leash and under the control of a person who is at least sixteen (16) years of age. All animal waste must be picked up and disposed of in trash receptacle.

Walkers, joggers and other persons on foot have the right-of-way on walking track.

The City of Edmundson park rules and regulations are in accordance with City Ordinance #1245, for complete ordinance see the Park Ranger on duty or the City Clerk during normal business hours.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Telephone Number